

Co-Curricular Assessment Committee (CCAC)
Meeting Minutes
October 6, 2016 2:00pm
Library 6th Floor Conference Room

Meeting called to order: by Chairperson Dr. Summer DeProw

Members present: Ms. Heather Brake, Dr. Summer DeProw, Ms. Dominique Hallett, Mr. Matt Huckaby, Ms. Tiffany Johnson, Mr. Robert Robinette, Dr. Topeka Small, Ms. Tirrany Thurmond, Mr. Chad Whatley, and Dr. Karen Wheeler.

Members absent: Ms. Patience Bartunek, Ms. Beth Silverthorn, Dr. Jill Simons, Ms. Martha Spack

Guest: Ms. Daniela Martinez, Academic Affairs

Welcome and introductions- Attendees introduced themselves and told what area they represent.

Meeting Minutes from September 15, 2016. Members reviewed the minutes from the last CCAC meeting. Dominique Hallett motioned to approve; Robert Robinette 2nd the motion; vote to approve minutes.

Review of the A-State Assessment Committee- Responsibilities of the AAC members were listed and reviewed. A member is needed from the Co-Curricular Assessment Committee. Ms. Beth Silverthorn has volunteered to serve. Chairperson asked if there were any other volunteers. No, agreement that Beth should serve as the representative. Question was asked – Length of term of service? Maybe long-term, but for now let's start at one-year term.

History of the University Learning Outcomes- The three current ULO's were brought over from the General Education Core Goals in 2011 when the Arkansas Legislature Act 747 reduced the number of credit hours for degrees.

Review of Homework from last meeting- Discussion of your program's learning opportunities.

Residence Life- depends on each Hall & the year due to so many difference. We will probably have something consistent though.

Multicultural Center- So many different things happening. Not sure.

Career Services- Students will learn to develop resumes, professional development toward the goal of finding a job- using this knowledge for Career Fair, etc.

Library- Student Learning occurs in classes and one-shot sessions.

Education/Training-

Members were shown the Co-Curricular test to determine if their program is co-curricular and if they should be addressing student learning/development. If your area meets all 3 criterion, then you need to assess SLO. If you have Operation Effectiveness also, then get with your department and decide what to do in that area. If your area is not meeting all 3 parts for Co-Curricular, then Operational Effectiveness only needs to be assessed.

Institutional Models for assessment in co-curricular, student services and university services' areas.

Two models and examples of each were presented and discussed. Model 1 used Campus-Wide Learning Outcomes as the framework for all student learning outcomes. Model 2 used Divisional Outcomes so each area would determine their own outcomes to assess.

If you choose to use Model 1, you don't have to match all of the ULO's, just tie in to the ones that work for you area.

There is a timing issue to get the Co-curricular assessment in place and operating. HLC visit will be 2018 so time is of the essence. The review of the current ULO's will not begin until next year. The AAC might add or change the ULO's. What if they change? Will our efforts be wasted, etc.?

What does an ULO mean to the institution?

Gives the entire institution a like purpose- for HLC, parents of students, etc. "You come here, here's what you will leave with."

A lot of institutions adopt their Gen Ed outcomes.

ULO's could tie in with the mission.

Discussion to pick up at next meeting.

To continue with the Assessment Plan Template.

Read over the YSU Office of Assessment Template for next meeting.

Meeting adjourned at 3:03pm.